

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 03 / 09 / 18

Date of meeting 03 / 21 / 18

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

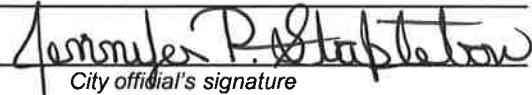
Sean Scoggin, Grants and Projects Administrator

Address: 1123 Lake St, Sandpoint, ID

Phone number and email address: (208) 255-7548

Authorized by: Jennifer Stapleton

name of City official



City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

Subject: GEM Grant Application for Oak Street Underground Power Project

Summary of what is being requested: City Staff respectfully request Council's support in to apply for an Idaho GEM Grant through the Department of Commerce. These grant funds will finance

the conversion of overhead power lines to underground service along Oak St.

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? ☒ ☐
Yes or No

If yes, in what way? Funds would be dispersed on a reimbursement bases. Additionally, there is a 20% match requirement.

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?
Yes or No

Steve Holt

Yes

3. Is there a need for a general public information or public involvement plan? **Yes or No**

If yes, please specify and suggest a method to accomplish the plan: ☐ ☒

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**
☐ ☒ ☐ ☒

5. Have all the affected departments been informed about this agenda item? **Yes or No**
☒ ☐

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

CITY OF SANDPOINT AGENDA REPORT

DATE: March 9, 2018

TO: MAYOR AND CITY COUNCIL

FROM: Sean Scoggin

SUBJECT: GEM Grant application to fund Oak Street Underground Power Project

DESCRIPTION/BACKGROUND:

Created by the Idaho Legislature in 2001 under the Rural Initiative, the Idaho Gem Grant Program (IGG) provides assistance to rural communities for the planning and implementation of economic development projects. The program is open to any rural community with a population of 10,000 persons or less. The range of eligible projects is broad. Projects under this program can receive up to \$50,000 in funding with a 20% local match requirement.

City staff would like to request \$50,000 under this grant program to finance the conversion of overhead power lines to underground service along Oak street, between 5th and 6th avenues. The City has met with Avista Utilities to discuss the scope of work to be performed as the power lines are Avista owned and the conversion process will be carried out by Avista. This project will also coincide with construction scheduled to take place in the same location so as limit the extent disruptions to pedestrian and motor vehicle traffic along this stretch of Oak St.

Per the application requirements associated with this program, jurisdictions are required to contact Idaho Department of Commerce to discuss project proposals and assess the likelihood of grant approval. City staff has contacted Commerce and received positive feedback regarding the potential for being awarded funding under this program.

STAFF RECOMMENDATION:

Approval

ACTION:

City staff respectfully requests that Council approve the application for GEM Grant funds

WILL THERE BE ANY FINANCIAL IMPACT?

Yes. Funds are dispersed on a reimbursement basis under this grant program.

HAS THIS ITEM BEEN BUDGETED?

Yes. Funds are budgeted within general fund grants.

ATTACHMENTS:

Resolution

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

**TITLE: RESOLUTION IN SUPPORT OF IDAHO GEM GRANT APPLICATION FOR
OAK STREET UNDERGROUND POWER PROJECT**

WHEREAS: The City of Sandpoint is interested in the economic health of the community and its citizens;

WHEREAS: The City of Sandpoint wishes to support and encourage appropriate efforts within the community that promote economic development of the community and the economic well-being of its citizenry;

WHEREAS: The Idaho Department of Commerce is offering a program specifically designed to help rural Idaho communities implement economic development strategies/projects;

WHEREAS: This program is entitled the Idaho Gem Grant Program.

THEREFORE, BE IT RESOLVED THAT: City Council hereby supports and endorses an Idaho GEM Grant application in the amount of \$50,000 for the Oak Street Underground Power Project and directs City staff to apply for this grant, with the understanding that there is a \$10,000 local match required.

BE IT FURTHER RESOLVED THAT: Either the Mayor or the City Administrator is hereby authorized to sign any and all documents necessary to apply for this funding.

Shelby Rognstad, Mayor

ATTEST:

Maree Peck, City Clerk

City Council Members:

YES

NO

ABSTAIN

ABSENT

1. Eddy
2. Aitken
3. Williamson
4. Ruehle
5. Aispuro
6. Darling